

Nepalese Journal of Hospitality and Tourism Management

GUIDELINES FOR PAPER SUBMISSION

The papers submitted for publication in the *journal* (Nepalese Journal of Hospitality and Tourism Management) should follow the **style and instructions** as given below:

- Papers must be **empirical**, or at least **analytical**. Also, analytical case studies and review papers can be included on the basis of their merit. Non-research papers will **not** be accepted for publication. The papers should be related to core and functional areas of hospitality and tourism management.
- Papers must be in **English** (written in **International/ British English**). Papers in the US (American) English or any other versions should be converted by the authors themselves into British English before submission.
- Every paper submission should have the first page as the **title page** which should contain paper title, authors' name, institutional affiliation(s), full postal address, telephone and mobile number, and email address and very brief profile (maximum 50 words) of each author; and, if there are two or more authors, it must indicate which author will handle the correspondences.
- The submission should be **structured** as under:

A] Title page

Title of the paper

Organisational affiliation, contact mobile number, functional email and very brief **profile** (maximum 50 words) of each author

Abstract (limited to 150-180 words) and keywords (3-5 keywords)

B] Full Paper

Introduction and Research Objectives (along with problem statement and brief rationale of the study)

Literature Review (Conceptual and past empirical studies followed by the study framework): It may also be covered under the 'Introduction' section.

Research Methods (Research approach, sample, instruments, analytical tools, etc.)

Data Analysis and Discussions (Data results should be **critically discussed**)

Conclusion (along with comparison with previous studies, if any) and **Implications**, if any

References (only those used in the paper text; formatted in the **APA** style)

- Submission of a paper to the *Journal* will be taken to imply that it represents not any previously published, but an original work, and it is not being considered elsewhere for publication, and that if accepted for publication it will not be published anywhere without the consent of the Chief Editor or Editorial Team. Furthermore, the papers so received are subject to approval by Editorial Team; however, the ideas and opinions expressed in the papers published in the *journal* are solely those of author(s).
- The contents of papers in no way represent views and policies of the NATHM or that of the editors.

- Papers should be typed in double spacing with wide margins (1.5 cm) on each side of standard A-4 size paper. It should have a single-side printing on the paper. The text font should be in **Arial** with the **11-point size**. The font in the tables and figures should be **Arial Narrow** (11-point).
- The preferred maximum length of a submission is 6,000 words.
- The paper should have conclusions at the end. The main body of paper should be provided with mathematical proofs and calculations that justify the issue of the paper. Lengthy mathematical works and more extensive, detailed tables, if any, should be placed in appendices.
- Tables and figures must be numbered with caption and brief descriptions.
- Footnotes, if any, should be numbered consecutively with superscript arithmetic numerals at the foot of each page.
- Citations and references in the text should strictly follow the **APA format**. References should be listed alphabetically.

For [books](#) (Single and multiple authors)

- Singh, T.M., & Sthapit, A. (2008). *Human resource management: Text and cases*, 1st ed., Kathmandu: Taleju Prakashan.
- Sthapit, A. (2018). *Human resource management: Issues and perspectives*, 1st ed., Kathmandu: Taleju Prakashan.

For [Journal Articles](#) (Single and multiple authors)

- Lao-hakosol, W., Sharma, A., & Sthapit, A. (2018 June). Macroeconomic factors and their influences on initial public offering (IPO) in Nepal, *International Journal of Research*, 5(16), 1617-1637. Journal e-ISSN: 2348-6848; ISSN-print: 2348-795X. Retrieved from: <https://pen2print.org//index.php/IJR/article/view/15652>
- Sthapit, A. (2012). Strategic factors in evaluation of induction training effectiveness: An exploratory study of development bank managers. *EXCEL International Journal of Multidisciplinary Management Studies*, 2(8), 16-32.
- Swanson, R. (2009). Training program effectiveness in US private hospitals: An empirical study of Hispanic nurses, *European Journal of Industrial Training*, 21(3), 31-52. DOI [The **DOI** or **URL** (link) is a must in case of the resources/ papers downloaded from Internet sources]

For [Thesis](#) (PhD/Master's thesis works)

- Shrestha, G. (2013). Purposes of tourist visits to Nepal and NTB's promotion efforts. (Unpublished Masters' Thesis) Faculty of Management, Tribhuvan University.

For [Official Reports](#)

- Upadhyay, N.P., & Khanal, K. (2013). Management development scenario-2012. Management Association of Nepal. Web-page: <http://www.man.org.np/>. Accessed on 10-12-2012.

For [Conference Paper](#)

- Sthapit, A., & Shrestha, B. (2018). Employee retention practices in hospitality industry in Nepal: Investigating the moderating effect of management hierarchy, age

group and gender, *10th PIMG International Conference on Digital Strategies for Organizational Success*; Prestige Institute of Management, Gwalior, India: 5th to 7th January, 2018.

Paper in Edited Research Volume/ Book chapter

- Sthapit, A. (2018). The Strategy of HRD Management in Nepal, Cambridge's *Psychology for a Better World* 1(1), 97-128. ISSN/print: (10): 978-1-5275-2186-5. Cambridge Scholars Publishing, United Kingdom.
- Author(s) submitting to the *Journal* should provide their paper(s) **both in hard copy and on an e-copy**. The e-copy must be in the *Microsoft Word* format to the following email address: njthm@nathm.edu.np, or arhan@nathm.edu.np. The editorial team will not be liable to the papers submitted by the means other than the above-mentioned emails.
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NEPALESE JOURNAL OF HOSPITALITY AND TOURISM MANAGEMENT

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