



**Government of Nepal**  
**Ministry of Culture, Tourism and Civil Aviation**  
**Nepal Academy of Tourism and Hotel Management**  
Rabi Bhawan, Kalimati, Kathmandu, Nepal



## Invitation of Expression of Interest (EOI) For Internship Arrangement

**Notice No: – Intern 01 - 078/79**

**Date of Publication: 2078/06/25**

1. Government of Nepal, Ministry of Culture Tourism and Civil Aviation, Nepal Academy of Tourism and Hotel Management (NATHM) invites expression of interest (EOI) for the arrangement of internship for the students of 20<sup>th</sup> Batch of BHM and 16<sup>th</sup> Batch of BTTM of NATHM abroad from interested and eligible Nepali national Agencies or Firms registered under the rules and regulation of Government of Nepal.
2. Format of EOI Document can be obtained by paying Rs. 2000/- (Two Thousand only) at Account Section during office hours on all Government working days within 15 days of first date of publication of EOI notice from NATHM.
3. Duly completed EOI must be submitted to NATHM in sealed envelope within 12:00 hrs of 16<sup>th</sup> day from first date of publication of EOI notice along with:
  - a. Copy of company or firm registration certificate,
  - b. VAT/PAN Registration Certificate,
  - c. Tax Clearance Certificate of fiscal year 2076/077
  - d. Experience Letter proving at least 3 years of working in internship arrangement of BHM or BTTM students
4. Sealed document shall be opened in the presence of the authorized representatives of applicant firm/ agency and NATHM officials at 14:00 hrs on 16<sup>th</sup> day from first date of publication of EOI notice. NATHM officials will open the sealed EOI documents even if the authorized representatives of applicant firm/agency did not attend.
5. In case of government holiday on the final date of submission and opening, the deadline shall be extended to the next working day at the same time.
6. Only ten (10) Agencies or Firms will be short listed on the merit basis for the arrangement of internship program for BHM and BTTM students of NATHM. The merit will be determined on the basis of criteria of evaluation mentioned in TOR.
7. NATHM reserves the right to accept or reject wholly or partly any or all documents without assigning reasons whatsoever.